

WEST SURREY RIDING CLUB

STANDARD RULES AND CONSTITUTION

(2nd version amended 27th February, 2012)

1. Title

The Club shall be known as 'The West Surrey Riding Club'

2. Objectives

The objectives of the Club shall be to encourage riding as a sport and recreation, to promote good fellowship amongst riders and to improve and maintain the standard of riding and horsemanship.

3. Activities

In furtherance of the objectives the Club shall:

- (a) organise instructional meetings and lectures as well as competitive and social events and other appropriate activities;
- (b) concern itself with any object which will benefit the horse and horse user in the district and in particular to help keep bridle paths open and improve and maintain facilities for riding;
- (c) be affiliated to the British Horse Society

4. Membership

- (a) This shall consist of persons who have attained the age of eighteen years (and persons aged seventeen years and under if a junior section is formed) and, having been accepted by the Committee, have paid the due subscription for the current period. Junior members cannot be voting members of the Club, however the junior members may appoint a Junior Committee to discuss matters relevant to the junior membership. This Committee through the Chairman of said Committee may make recommendations to the adult Committee for their consideration.

Honorary membership may be conferred by the Committee upon any person deemed by them to have rendered notable service to the Club.

Persons who wish to assist or participate in the Club's activities in a non-riding aspect only may be admitted as non-riding members.

- (b) Persons wishing to become members shall complete the appropriate Application Form and pass this to the Honorary Secretary for Committee approval.
- (c) The annual subscription shall be payable on 1st November. Any members who subscription is more than three months in arrears shall have his or her name removed from the membership list after written notice to that effect has been sent to him or her. Any member joining the Club on or after 1st August shall be deemed to have paid his or her subscription for the ensuing year.

- (d) The Committee may expel from membership of the Club any member who has wilfully disobeyed any of the rules of the Club or who has, in the opinion of the Committee, been guilty of any conduct derogatory to the character or prejudicial to the interests of the Club, provided that the member shall first have been given the opportunity to present an explanation of his or her conduct to the Committee.

5. Administration

- (a) The Committee
- i All powers of management and financial control shall be vested in the Committee consisting of the Chairman, Honorary Secretary, Honorary Treasurer and between eight and twelve other Committee members. Two of the Chairman, Honorary Secretary or Honorary Treasurer plus sixty percent of the remaining Committee members shall form a quorum. Decisions in Committee shall be by simple majority and in case of even voting the Chairman shall have the casting vote.
 - ii At the Annual General Meeting each year, one third of the members of the Committee shall retire, the members to retire being those who have been longest in office. Those who have been in office for the same length of time shall determine retiring members by lot. Retiring members shall be eligible for re-election.
 - iii The Chairman, Honorary Secretary and Honorary Treasurer shall be elected annually by the Committee from amongst their number.
 - iv The decision of the Committee shall be final unless over-ruled at a General Meeting.
 - v The Committee shall be the sole authority for the interpretation of the rules and for anything relating to the club not provided therein and their decision shall be final and binding on the members.
 - vi The Committee may formulate bye-laws for the detailed running of the Club and elect sub-committees for any special activities of the Club which the Committee may authorise.
 - vii The Committee shall have the power to fill any casual vacancy arising amongst members of the Committee, but any person so co-opted shall retain office only until the next following Annual General Meeting and then shall be eligible for re-election.
- (b) Presidents/Vice Presidents
- The Committee may appoint annually a President and Vice President. These shall not by virtue only of such appointment become members of the Committee.
- (c) Finance
- i The financial year of the Club shall commence on the 1st November in each year.
 - ii The annual subscription for full riding membership and for non-riding membership shall be the amount agreed each year at the Annual General

Meeting or such other sums as shall from time to time be determined by the Committee.

(d) Annual General Meetings

The Annual General Meeting shall be held in the month of November each year to transact the following business:

- i To receive the Chairman's Report on the Club's activities during the preceding year.
- ii To receive and if approved to adopt a Statement of the Club's accounts to the end of the preceding year.
- iii To fill vacancies on the Committee that have been created by implementation of clause 5(a)ii and 5(a)viii.
- iv To appoint an independent examiner
- v To deal with any special matter which the Committee may desire to bring before the members and to receive suggestions from the members for consideration by the Committee.

(e) Special General Meeting

A Special General Meeting may be called by the Committee or by a request signed by not less than ten members specifying the nature of the business to be discussed. The Honorary Secretary shall give all members at least ten days notice of the date of such a meeting, specifying the matters to be dealt with.

(f) Audit

The Accounts of the Club shall be independently examined each year by an independent examiner appointed for the purpose at an Annual General Meeting.

(g) Notice to Members

Notice may be given to any member by sending it by post to him or her at the address in the United Kingdom registered in the records of the Club. If any member has no address in the United Kingdom such member shall not be entitled to receive any notice. The accidental omission to give notice of a meeting to or the non-receipt of a notice of a meeting by any member shall not invalidate the proceedings of that meeting.

(h) Amendments to Rules

These rules may be added to, repealed, or amended by resolution at an Annual or Special General Meeting, provided that no such resolution shall be deemed to have been passed unless carried by a majority of at least two-thirds of the members present and voting thereon, and provided that prior notice has been sent to all members stating the proposed amendments.

6. General

- (a) The Club, its Committee or persons acting on their behalf shall not be held responsible for any accident or injury to any person or property howsoever caused.
- (b) Members shall be correctly turned out at all mounted Club events. Hard hats must be worn to at least the minimum standard with harness properly adjusted and fastened. Hats marked EN1384, PASO15@1988, ASTM F1163, BSEN14572@2005 OR SEI. American standard SNELL E2001, ASTM95, SNZ3838 1998.
- (c) In the event of the club disbanding for any reason all club funds remaining after the winding up of the Club shall be donated to the British Horse Society Welfare fund.